Tegrity Guide for Students
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Introduction

This guide is to access course videos through Tegrity using Blackboard.

Objectives:

1. Accessing Tegrity course videos through Blackboard for viewing and downloading.
2. Understanding the multiple functions of Tegrity: viewing PowerPoints, classroom video, taking notes, and interacting with your professor.
3. Being aware of any error messages that may arise while loading up Tegrity and how to solve them.

Goals to be achieved at the end of this guide: Being able view course videos and problem solve minor Tegrity issues.
1. Tegrity works best with Mozilla Firefox. Internet Explorer is another option. Go to https://blackboard.neu.edu and login in with your MyNEU username and password.

2. Scroll down to the class that you would like to view recordings for and click on it.

3. Once the page for your class loads, look for the toolbar to the left (yellow in this picture). Scroll down and click on the “Tegrity Classes” link.
4. This page will pop up in another tab or window. When it does, click on “Click here to open your Tegrity sessions list”. The page may not appear if you have a pop up blocker enabled. The browser will indicate whether the pop up was blocked and if so, follow the instructions it gives you to properly disable it or allow ".tegrity.com" URLs to work.

5. The Tegrity Recordings page will pop up, but it may take some time to load. Confirm that you are in the correct course by reading the bolded course title. The recordings are listed from most recent to least recent showing the length of the video and who it was recorded by. If a video already been watched, the date and time of the video will turn from a bolded-blue text to normal blue text.
6. To view a recording, click on the date of the class that you would like watch and a drop down box will appear. Click on the first box so that the Tegrity player will load.

7. The Tegrity Player is loading in preparation for playing your course. Here you may receive a notification on the screen about Microsoft Silverlight. If this happens, please update the Silverlight plug-in so that Tegrity can function.
8. The **Orange** (middle) box is the recording of your professor’s desktop screen. The **Red** (right top) box is the recording of the professor if the instructor webcam was used. The **Yellow** (right bottom) box is the notes section. This is where you can type your notes as well as refer to any notes posted by your professor. As for the **Green** (bottom left and right) boxes, they are player functions. On the left, you have the option of restarting, pausing, playing, fast forwarding, and volume adjusting of your video. To the right of screen, you can download the course to your computer and view the video chapters.