Congratulations on your acceptance to the Information Systems program at Northeastern University Seattle!

Please remember to confirm your enrollment at Northeastern. You will not be able to preregister for classes (information below) until you confirm enrollment. You can confirm your enrollment by logging into your application account and paying the enrollment deposit.

As an Information Systems student in our Seattle program, you are required to take two on ground courses with your cohort each term. During your first term you will take INFO 5100 Application Engineering and Development and CSYE 6225 Network Structures and Cloud Computing. You will be automatically registered for these courses after you fill out the Seattle IS Student Survey.

In early January we will send you a complete listing of the classes in the Seattle IS program and when you will take each class.

**ACTION REQUIRED!**

Please fill out this survey, [https://www.surveymonkey.com/r/LLW6MRD](https://www.surveymonkey.com/r/LLW6MRD), to indicate you would like to be registered for Spring 2016 courses.

**How do I register?** Please indicate that you would like to be registered for classes by filling out this survey, [https://www.surveymonkey.com/r/LLW6MRD](https://www.surveymonkey.com/r/LLW6MRD). After you complete the survey a member of our team will complete your registration by early January. Going forward, you will be automatically registered for your IS classes by a member of the Student Services team.

**Can I take a different class than the two mentioned above?**
No, you must take INFO 5100 and CSYE 6225 this Spring. Our Seattle program is cohort based and you will two prescribed classes each term. If you want to select three classes after your first term, you can request permission to do so at that time.

**What is the duration of the Information Systems Program?** You are required to take eight courses, for a total of 32 credits. The program takes a minimum of three semesters to complete. The typical student takes 2.5 years to complete the program, which includes an eight month Co-op.

**Am I required to bring a laptop?** Yes. You must bring a high-quality laptop with a minimum of 8 GB memory AND a strong (4 hour) batter life- this is **required** for the Application Engineering course.
**Am I eligible for Co-op?** You are not eligible for co-op the first two semesters of your program, during which your focus will be strictly academic. You are allowed to begin your first co-op after you earn 16SH of coursework. During your last semester of study (in your second year), you must be fully on campus as a Full Time student, even if you are eligible to be on co-op. According to government rules and regulations, co-op is an educational opportunity to strengthen your engineering skills—not a job pursuit.

**How do I register for the Co-op course?** One of the requirements to becoming eligible to go on co-op is to take ENCP 6000, Career Management for Engineers. Please indicate if you would like to take the co-op course on the Seattle Student Survey and you will be automatically registered.

**How long can I go on Co-op?** Co-ops are a minimum of four months and a maximum of eight months. You can start a co-op after you have earned 16SH in the program.

**Will I get a bill from registering?** Yes, your first e-bill is generated when you register for your courses. You will receive an e-bill from the University with instructions on how to pay the e-bill. If you have questions about payment, please contact the Student Financial Services office directly: [http://www.northeastern.edu/financialaid/graduate/index.html](http://www.northeastern.edu/financialaid/graduate/index.html).

**How do I get a MyNEU account?** After you confirm your enrollment, you will be able to utilize your MyNEU portal using this link, [http://myneu.neu.edu/cp/home/displaylogin](http://myneu.neu.edu/cp/home/displaylogin). If you have not set up your MyNEU account, login to your electronic application and look for instructions to do so: [https://app.applyyourself.com/AYApplicantLogin/fl_ApplicantConnectLogin.asp?id=neu-grad](https://app.applyyourself.com/AYApplicantLogin/fl_ApplicantConnectLogin.asp?id=neu-grad)

For more information about beginning your program at Northeastern University, please read your acceptance letter in full.

We look forward to welcoming you to the Graduate School of Engineering!

Sincerely,

Graduate School of Engineering
Northeastern University