Congratulations on your acceptance to the Information Systems program at Northeastern University Seattle!

Please remember to confirm your enrollment at Northeastern. You will not be able to preregister for classes (information below) until you confirm enrollment. You can confirm your enrollment by logging into your application account and paying the enrollment deposit.

As an Information Systems student in our Seattle program, you are required to take two on ground courses with your cohort each term. During your first term you will take the following classes:

INFO 5100 Application Engineering and Development (CRN 36547)

AND

INFO 5101 Lab for Application Engineering (CRN 38566)

AND

INFO 6150 Web Design and User Experience Engineering (CRN 38044)

OR

INFO 6215 Business Analysis and Information Engineering (CRN 38036)

To register, please enter the above CRNs directly into your registration worksheet. These classes do not appear on the schedule when you search for classes. You must use the CRNs above. At orientation we will go over the complete Seattle IS curriculum. Please note: you must enter the CRNs for INFO 5100 and INFO 5101 at the same time.

How do I register?: Please watch the following webinars for instructions on how to register using your MyNEU account:
♦ Course Search Webinar: http://www.northeastern.edu/registrar/webinar-search.html
♦ Course Add/Drop Webinar: http://www.northeastern.edu/registrar/webinar-adddrop.html

Can I take a different class than the ones mentioned above?: No, you must take INFO 5100 and either INFO 6150 or INFO 6215 this Spring.

What is the duration of the Information Systems Program?: You are required to take eight courses, for a total of 32 credits. The program takes a minimum of three semesters to complete. The typical student takes 2.5 years to complete the program, which includes an eight month Co-op.
Am I required to bring a laptop?: Yes. You must bring a high-quality laptop with a minimum of 8 GB memory AND a strong (4 hour) battery life- this is **required** for the Application Engineering course.

Am I eligible for Co-op?: You are not eligible for co-op the first two semesters of your program, during which your focus will be strictly academic. You are allowed to begin your first co-op after you earn 16SH of coursework. During your last semester of study (in your second year), you must be fully on campus as a Full Time student, even if you are eligible to be on co-op. According to government rules and regulations, co-op is an educational opportunity to strengthen your engineering skills --not a job pursuit.

How do I register for the Co-op course?: One of the requirements to becoming eligible to go on co-op is to take ENCP 6000, Career Management for Engineers. To register for this course in the Spring, please use CRN 36544.

How long can I go on Co-op?: Co-ops are a minimum of four months and a maximum of eight months. You can start a co-op after you have earned 16SH in the program.

Will I get a bill from registering?: Yes, your first e-bill is generated when you register for your courses. You will receive an e-bill from the University with instructions on how to pay the e-bill. If you have questions about payment, please contact the Student Financial Services office directly: [http://www.northeastern.edu/financialaid/graduate/index.html](http://www.northeastern.edu/financialaid/graduate/index.html).

How do I get a MyNEU account?: After you confirm your enrollment, you will be able to utilize your MyNEU portal using this link, [http://myneu.neu.edu/cp/home/displaylogin](http://myneu.neu.edu/cp/home/displaylogin). If you have not set up your MyNEU account, login to your electronic application and look for instructions to do so: [https://app.applyyourself.com/AYApplicantLogin/fl_ApplicantConnectLogin.asp?id=neu-grad](https://app.applyyourself.com/AYApplicantLogin/fl_ApplicantConnectLogin.asp?id=neu-grad)

A summary of the classes you will take this Spring and their CRNs can be found below:

<table>
<thead>
<tr>
<th>Class</th>
<th>Name</th>
<th>CRN</th>
<th>Required?</th>
</tr>
</thead>
<tbody>
<tr>
<td>INFO 5100</td>
<td>Application Engineering</td>
<td>36547</td>
<td>Yes</td>
</tr>
<tr>
<td>INFO 5101</td>
<td>Lab for INFO 5100</td>
<td>38566</td>
<td>Yes</td>
</tr>
<tr>
<td>INFO 6150</td>
<td>Web Design</td>
<td>38044</td>
<td>1 of 2 Elective Choices</td>
</tr>
<tr>
<td>INFO 6215</td>
<td>Business Analysis</td>
<td>38036</td>
<td>1 of 2 Elective Choices</td>
</tr>
<tr>
<td>ENCP 6000</td>
<td>Co-op Course</td>
<td>36544</td>
<td>Co-op Prereq</td>
</tr>
</tbody>
</table>

For more information about beginning your program at Northeastern University, please read your acceptance letter in full.

We look forward to welcoming you to the Information Systems program in Seattle!
Sincerely,

Tricia Dowd
Assistant Director of Academic Operations
Northeastern University