Congratulations on your acceptance to the Sustainable Building Systems program at Northeastern University!

Please remember to confirm your enrollment at Northeastern. You will not be able to preregister for classes (information below) until you confirm enrollment. You can confirm your enrollment by logging into your application account and paying the enrollment deposit.

An important part of your first term as a SBSY student is registering for the right classes. Professor David Fannon, your Academic Advisor, has included his recommendations for your first term classes below. Please register as soon as you are able to ensure you have a spot in the courses.

As a Sustainable Building Systems student, you should register for at three courses and a recitation in your first term. If you would like to register for more than two courses you can discuss this with your Advisor at Orientation. Professor Fannon recommends you take the following classes in your first term:

1. SBSY 5100 (CRN: 14090) - Sustainable Design and Technologies in Construction

   AND

2. ARCH 5210 (CRN: 10994) - Environmental Systems

3. ARCH 5211 (CRN: 14305, 15807) - Recitation for ARCH 5210

4. SBSY 5400 (CRN 15621) – Sustainable Building Systems Seminar (required every semester for all students in Sustainable Building Systems program)

What if my course is full?: Don’t panic! Enrollments are always shifting as students get co-ops or change their course registrations. If a seat isn’t available in your preferred classes right away you can join the waitlist. To join a waitlist enter the class CRN (the 5 numbers in parentheses next to the course number above) directly into your registration sheet and hit submit. You will then have an option to select “waitlist” from a drop down menu. The waitlist system will automatically inform you when a seat opens up - just log into your account and accept it within the 24 hour time limit!

Meeting with the Director of the SBSY Program: You will have an opportunity to meet with Prof. David Fannon, Academic Advisor, before the start of the Fall 2017 term. If you would like to register for courses other than those listed above, please discuss this with Prof. Fannon.

How do I register for the co-op course?: One of the requirements to becoming eligible to go on co-op is to take ENCP 6000 (15385, 15386, 16929, 16994) Career Management for Engineers. This course will be available in both the Fall and Spring terms. It will be added to the Fall 2017 schedule sometime in August and you will learn more about it at Orientation.
Will I get a bill from registering?: Yes, your first e-bill is generated when you register for your courses. You will receive an e-bill from the University with instructions on how to pay the e-bill. If you have questions about payment, please contact the Student Financial Services office directly: http://www.northeastern.edu/financialaid/graduate/index.html.

How do I get a MyNEU account?: After you confirm your enrollment, you will be able to utilize your MyNEU portal using this link, http://myneu.neu.edu/cp/home/displaylogin. If you have not set up your MyNEU account, login to your electronic application and look for instructions to do so: https://app.applyyourself.com/AYApplicantLogin/fl_ApplicantConnectLogin.asp?id=neu-grad

How do I register for classes?: Please watch the following webinars for instructions on how to register using your MyNEU account:
♦ Course Search Webinar: http://www.northeastern.edu/registrar/webinar-search.html
♦ Course Add/Drop Webinar: http://www.northeastern.edu/registrar/webinar-adddrop.html

For more information about beginning your program at Northeastern University, please read your acceptance letter in full.

We look forward to welcoming you to the Graduate School of Engineering!

Sincerely,

Graduate School of Engineering
Northeastern University