Sustainable Building Systems Course Registration – Spring 2016

Congratulations on your acceptance to the Sustainable Building Systems program at Northeastern University!

Please remember to confirm your enrollment at Northeastern. You will not be able to preregister for classes (information below) until you confirm enrollment. You can confirm your enrollment by logging into your application account and paying the enrollment deposit.

An important part of your first term as a Sustainable Building System student is registering for the right classes. Professor Sara Wadia-Fascetti, your Academic Advisor, has included her recommendations for your first term classes below. Please register as soon as you are able to to ensure you have a spot in the courses.

As a Sustainable Building Systems student you should register for at least two courses in your first term. If you would like to register for more than two courses you can discuss this with your Advisor. Professor Wadia-Fascetti recommends you take the following classes in your first term:

1. SBSY 5200 (35545) - Sustainable Engineering Systems for Buildings

    AND

2. ARCH 5220 (31121) – Integrated Building Systems

    OR

3. CIVE 5270 (36781) – Environmental Protection and Management

What if my course is full? Don’t panic! Enrollments are always shifting as students get co-ops or change their course registrations. If a seat isn’t available in your preferred classes right away you can join the waitlist. To join a waitlist enter the class CRN (the 5 numbers in parentheses next to the course number above) directly into your registration sheet and hit submit. You will then have an option to select “waitlist” from a drop down menu. The waitlist system will automatically inform you when a seat opens up - just log into your account and accept it within the 24 hour time limit!

Meeting with the Director of the SBSY Program: You will have an opportunity to meet with Professor Sara Wadia-Fascetti, the Director of the Sustainable Building Systems program and your Academic Advisor, at the start of the Spring 2016 term. If you would like to register for courses other than those listed above, please make an appointment with with Prof. Wadia-Fascetti to discuss your choices.

How do I register for the co-op course? One of the requirements to becoming eligible to go on co-op is to take ENCP 6000 (33778), Career Management for Engineers.
**Will I get a bill from registering?** Yes, your first e-bill is generated when you register for your courses. You will receive an e-bill from the University with instructions on how to pay the e-bill. If you have questions about payment, please contact the Student Financial Services office directly: [http://www.northeastern.edu/financialaid/](http://www.northeastern.edu/financialaid/).

**How do I get a MyNEU account?** After you confirm your enrollment, you will be able to utilize your MyNEU portal using this link, [http://myneu.neu.edu/cp/home/displaylogin](http://myneu.neu.edu/cp/home/displaylogin). If you have not set up your MyNEU account, login to your electronic application and look for instructions to do so: [https://app.applyyourself.com/AYApplicantLogin/fl_ApplicantConnectLogin.asp?id=neu-grad](https://app.applyyourself.com/AYApplicantLogin/fl_ApplicantConnectLogin.asp?id=neu-grad)

**How do I register for classes?** Please watch the following webinars for instructions on how to register using your MyNEU account:
♦ Course Search Webinar: [http://www.northeastern.edu/registrar/webinar-search.html](http://www.northeastern.edu/registrar/webinar-search.html)
♦ Course Add/Drop Webinar: [http://www.northeastern.edu/registrar/webinar-adddrop.html](http://www.northeastern.edu/registrar/webinar-adddrop.html)

For more information about beginning your program at Northeastern University, please read your acceptance letter in full.

We look forward to welcoming you to the Graduate School of Engineering!