Congratulations on your acceptance to the MS Engineering Management program in the Graduate School of Engineering at Northeastern University!

As an incoming Spring 2019 student, there are some steps that you need to take before the spring semester starts. Please read this document thoroughly as it contains helpful information and can answer many of your questions before you start your first semester in your Master’s program. Pages 1 and 2 contain important instructions and information for course registration. Pages 3 and 4 contain Frequently Asked Questions (FAQs).

**Step 1: Confirm your enrollment**

Please confirm your enrollment at Northeastern University. You will not be able to register for classes until you confirm enrollment. To confirm your enrollment, log into your electronic application account and pay the enrollment deposit. If you have any trouble, please contact Graduate Admissions at support@husky.desk-mail.com.

**Step 2: Know your faculty and administrative advisors**

As a student in the Engineering Management program, you have a team of faculty and staff to assist you in your academic career in the Graduate School of Engineering. You will meet these faculty and staff members during your orientation, and have the opportunity to ask them questions during your Program Orientation.

- **Professor Thomas Cullinane**  
  Engineering Management Program Director and Faculty Advisor
- **Professor Himlona Palikhe**  
  Engineering Management Associate Program Director and Faculty Advisor
- **Laura Adrien**  
  Engineering Management Graduate School Advisor
Step 3: Course Registration

An important part of your first term is registering for the right classes. Professor Thomas Cullinane and Professor Himlona Palikhe advise students to take **IE 6200 Engineering Probability and Statistics** and **OR 6205 Deterministic Operations Research** in their first term. Students should not take other coursework in their first term. Seats fill up quickly, so please register as soon as possible to ensure you have a seat in the course.

1. **IE 6200 Engineering Probability and Statistics**
   Please register for one of the following sections (CRN refers to a specific section of IE 6200):
   - On campus sections (International students should register for on campus sections):
     - CRN 32117, Tuesdays and Fridays 8:00am-9:40am
     - CRN 34691, Tuesdays and Fridays 1:35pm-3:15pm
     - CRN 33043, Mondays 6:00pm-9:30pm
   - Online section:
     - CRN 32844

2. **OR 6205 Deterministic Operations Research**
   Please register for one of the following sections (CRN refers to a specific section of OR 6205):
   - On campus sections (International students should register for on campus sections):
     - CRN 33322, Tuesdays and Fridays 9:50am-11:30am
     - CRN 33937, Tuesdays and Fridays 1:35pm-3:15pm
     - CRN 34692, Mondays 6:00pm-9:30pm
   - Online section:
     - CRN 12993

We advise Full Time students to register for two courses and Part Time students to register for at least one course. Please make sure to register for courses as soon as possible to ensure you have a seat in the course.
Frequently Asked Questions

How do I register for classes?

Visit the Office of the Registrar’s Registration Experience webpage to learn how to search and register for courses using your MyNortheastern account.

Please refer to the following subject codes when searching for courses:

- IE - Industrial Engineering
- OR - Operations Research

The online registration system will allow you to add or drop courses. If you have any questions or difficulties with course registration, please email support@husky.desk-mail.com.

Do I need to attend both the Graduate School of Engineering General Orientation and Program Orientation? What is the difference between these two orientations?

Yes! Please make sure to attend both the Graduate School of Engineering General Orientation and the Engineering Management Program Orientation sessions. These are two entirely different orientations and will provide you with very useful information that you need to have in order to perform well throughout your program. These sessions will provide you not only with an opportunity to have your questions answered but also meet with your Faculty, Graduate School, and Co-Op Advisors.

What if I am an online student?

Welcome to our online program! If you are an online student, choose from the two courses listed above, but make sure you register for the online sections. Your Graduate School Advisor, Laura Adrien, will reach out to you in the weeks before the start of the Fall semester with information specific to online students.

What if I am a Part Time student?

Welcome to our Part Time program! You may register for either online or on campus courses. Please be sure to register for at least one course in Fall 2018, but you may register for two courses if you’d like. Your Graduate School Advisor, Laura Adrien, will reach out to you in the weeks before the start of the Fall semester with information specific to Part Time students.

What if I was admitted as a Provisional or Conditional Student?

If page 2 of your Admission Letter states that you must fulfill additional requirements such as “REQUIREMENT(S): Student must take a course in Multivariate Calculus and a course in Linear Algebra before she/he is granted Regular Student status,” then please email your Graduate School Advisor Laura Adrien (l.adrien@northeastern.edu) to discuss course registration.

What if I have questions regarding choosing courses or course registration?

You will have the opportunity to meet with your Faculty Advisor, Graduate School Advisor, and Co-Op team during your Program Orientation. Please wait until you have
attended the Program Orientation to have these questions answered.

**What if my course is full?**

If the class is full and you can't add yourself to the waitlist, please try to register for another section. If you are unable to register for another section, please email support@husky.desk-mail.com for assistance. For all other questions, please wait until you attend the orientation.

**How do I register for the Co-Op course?**

One of the requirements to becoming eligible to go on Co-Op is to take ENCP 6000, Career Management for Engineers, a 1 credit course that you take in addition to the 32 credit Engineering Management program for a total of 33 credits. This course is available in both the Fall and Spring terms.

If you would like to learn more about the Cooperative Education program, much more information will be presented to you during your Program Orientation, so please feel free to wait until that time to make a decision regarding registration.

**Will I get a bill by registering for courses?**

Yes, your first e-bill is generated when you register for your courses. You will receive an e-bill from the University with instructions on how to pay the e-bill. If you have questions about payment, please refer to the Billing & Payments webpage of the Student Financial Services office.

**How do I get a MyNortheastern account?**

After you confirm your enrollment, you will be able to log in to your MyNortheastern portal. If you have not set up your MyNortheastern account, log in to your electronic application account and look for instructions to do so.

**What if I have another question that is not answered here?**

Please save any additional questions for the Graduate School of Engineering General Orientation and Program Orientation sessions.

We look forward to welcoming you to the Graduate School of Engineering!